



Board of Directors' Meeting of Thursday, August 23, 2018

Call to Order

The meeting of the Board of Directors of Henry Hospital District was called to order by Chair Olson at 7:00 p.m. at the hospital conference room. Members present were: Directors Duane Olson, Ann DeSmith, Julie Atwell, James Mickley, Denise Ward, Janelle Pettit, Dr. Don Ford, Jack Schlindwein, and Mike Zerull. Also, in attendance were Mark Kuhn, Chief Executive Officer, Greg Voss, HealthTech Vice President; Mike Lieb, HealthTech Vice President; Laura Domino, Vice President of Patient Care Services; Jodie Criswell, Vice President of Fiscal Services; Dick Stone, hospital attorney; and Kathy Tank, Executive Assistant. Charlene Massarolo, Health Information Manager attended the closed session.

Med Staff Report

Kevin Jeffries, M.D. was not present. Mark Kuhn referred to the medical staff minutes in the board packet. He highlighted that the nurse practitioners and physician assistants were invited to attend the meeting and there was good attendance. Per the medical staff bylaws these providers are allowed to attend, but it was never initiated. Mark stated that the proposed medical staff bylaws were discussed and there were a few recommendations. The medical staff asked for the current bylaws to be reviewed by the hospital attorney to ensure compliance with the current State and Federal requirements. Administration will bring recommendations and seek approval of the bylaws at the November medical staff meeting. Mark stated that rehab staff attended the meeting and discussed concussion protocol and a CVM cardiologist presented current heart failure management techniques.

Consent Agenda

Chair Olson referred to the following consent agenda:

- a. Medical Staff meeting minutes of August 14, 2018
- b. Foundation Board meeting minutes of August 7, 2018
- c. Finance Committee meeting minutes of July 26, 2018
- d. Board meeting minutes of July 26, 2018
- e. Closed Session minutes of July 26, 2018
- f. Home Health Advisory Committee meeting minutes of July 25, 2018
- g. Home Health Services Annual Report
- h. Operations Review

Chair Olson asked if there were any revisions or corrections for items in the consent agenda. A board member stated that the referral graph for the home health annual report was incomplete. Administration will follow-up with the board members on the referral source label that was omitted in the graph. A director asked for the hospital board minutes to reflect that the July board meeting began at 8:05 p.m. which followed the closing of the finance committee meeting at 8:04 p.m. A **motion** was made and seconded: To approve the consent agenda as revised. The **motion passed.**

Committee Business

Finance Committee

Director DeSmith stated that the finance committee was held prior to the board meeting. There were two action items. The finance committee recommended approval of the bone densitometry machine, at a total cost of \$48,778. A **motion** was made and seconded: To approve the purchase of a bone densitometry machine, at a total cost of \$48,778. On a roll call vote the **motion passed** unanimously.

The finance committee also recommended approval of revisions for the board investment policy. A motion was made and seconded: To approve the proposed revisions for the board investment policy. The **motion passed**.

Director DeSmith stated that the finance committee received the investment report, and July financials. No action was required.

Looking Forward

ED Remodel Financing USDA Loan

Mark referred to the ED remodel financing information in the board packet. He gave an overview proposed financing for the project with the project cost estimated at \$1.3M. He proposed to finance the project with a USDA loan request at \$1M, the maximum amount available from USDA. The USDA loan would be ten years and interest free. The City of Geneseo has agreed to serve as the loan applicant and conduit for Hammond-Henry Hospital and has received approval from the City Council. The City received notice this week that USDA has deemed the City of Geneseo eligible to initiate the loan. The goal is to complete the loan application by the end of August. He is hopeful that approval and funds will be received by the end of the year. Mark recognized Lisa Cotter, City Administrator for her leadership on this project. Mark recommended for the board to authorize to pursue an application of \$1,000,000 through the USDA's Rural Economic Development Loan and Grant program, the said application will be sponsored by the City of Geneseo Municipal Utility. A **motion** was made and seconded: To authorize the hospital CEO to pursue an application of \$1,000,000 through the USDA's Rural Economic Development Loan and Grant program, with said application will be sponsored by the City of Geneseo Municipal Utility; and further, authorize its CEO to compile, complete, and execute the information and forms necessary to support this application. On a roll call vote the **motion passed** unanimously.

Mark stated that Darcy has contacted the Geneseo Foundation and will complete an application to request funding of \$300,000 for the remainder of the ED remodel project.

Administrative Reports

HealthTech/CEO Report

Mark Kuhn referred to his CEO report in the board packet. He also reported that administration has had meetings and progress with the following physician teams:

- ORA leadership and physicians- plans to co-market for sports medicine
- Three new OB/GYNs- official outreach start date will be Wednesday, September 5

- UnityPoint leadership- discussed lease renewal and physician recruitment
- Genesis pathologists will begin to provide pathology services here on October 20. This change will result in a savings for medical director fee and there will be no professional fees.
- Regular meetings with Dr. Atwell and surgery services team

Mark also gave an update on the YTD employee health benefit stating that YTD claims are 76% of the normal usage. He is hopeful that there will be a minimal increase for next year's employee premium contribution rates.

Physician and Outpatient Services

Lisa DeKezel was not present, so Chair Olson referred to the physician and outpatient report in the board packet and asked if there were any questions. Mark stated that beginning October 1, the RHP- Geneseo Clinic will provide urgent care from 7 a.m. to 5:30 p.m. in addition to scheduled visits. He also stated that the EHR for the RHP family practice sites will go live on September 4. Discussion ensued. It was noted that the RHP EHR will not fully interact with the hospitals EHR. Jodie Criswell stated that in a couple of years there will be a Meditech upgrade and this will allow the RHP EHR to tie into the newer version of the hospital's Meditech system. It was noted that I.T. does not foresee any reason for the go live date to be delayed.

Patient Care Services Report

Laura Domino referred to the patient care services report and shared a few highlights. She stated that the pain clinic has six patients scheduled for September 7. This program will provide alternative methods for pain and is a referral-based program only. She stated that all ED and hospitalist contracts have been received and two physicians will not renew their hospitalist agreement for the daytime rotation. Dr. Dodds will begin hospitalist rotation in September. Laura continues to work on securing contracts with four prn ED physicians for the emergency department coverage. The emergency department is hosting a regional EMS Appreciation event on September 20, 4:30 – 7 p.m. The event is to thank all EMS staff and volunteers that take care of our patients. Invitations have been sent to area EMS volunteers, ED physicians (including former), Genesis medics, and the ED staff.

Shining Star

Kathy Tank announced that Jenae Nettleton, Medical Technologist, was the September Shining Star recipient and the Plant Services department received the September department of the month.

Board Action

Approval of July Bills

Chair Olson referred to the bills. The total bills for the month of July are \$2,692,002.60. A **motion** was made and seconded: To approve payment of the bills for the month of July in the amount of \$2,692,002.60. On a roll call vote the **motion passed** unanimously.

Recess to Closed Session

A **motion** was made and seconded: To recess to closed session at 7:49 p.m. to discuss credentialing of physicians or other healthcare professionals; and compensation, discipline, performance or dismissal of a contracted employee; and reconvene to open session. On a roll call vote the **motion passed** unanimously.

Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 8:01 .p.m. The **motion passed**.

Credentialing of Physicians or Other Healthcare Professionals

A **motion** was made and seconded: To approve the medical staff appointments and reappointments that were discussed in closed session. All appointments/ reappointments will be effective August 31, 2018. The **motion passed**.

Adjournment

A **motion** was made and seconded: To adjourn the meeting at 8:04 p.m. The **motion passed**.

Respectfully submitted by,

Kathy Tank
Executive Assistant