



Board of Directors' Meeting of Thursday, May 24, 2018

Call to Order

The meeting of the Board of Directors of Henry Hospital District was called to order by Chair Mickley at 7:05 p.m. at the hospital conference room. Members present were: Directors James Mickley, Duane Olson, Ann DeSmith, Julie Atwell, Steve Durian, Bill Dale, Janelle Pettit, Denise Ward and Dr. Don Ford. Also in attendance were Mark Kuhn, CEO, Greg Voss, HealthTech Vice President; Kevin Stringer, HealthTech Vice President; Laura Domino, Vice President of Patient Care Services; Jodie Criswell, Vice President of Fiscal Services; Lisa DeKezel, Vice President of Physician and Outpatient Services; and Kathy Tank, Executive Assistant. Calvin Atwell, M.D; Adam Sowell, UnityPoint EMS System Coordinator; and Emily McDowell, UnityPoint Trauma & Pediatric Quality Coordinator attended as presenters. Charlene Massarolo, Health Information Manager attended the closed session.

Henry County EMS- Trauma Designation and Trauma Transfers

Calvin Atwell, M.D. introduced himself and distributed information of his medical directorships over several ambulance services., as well as Trauma Medical Director of Genesis Illini. He shared a few examples of trauma patients are bypassing Hammond-Henry. He stated that Hammond-Henry is well staffed and that we should be able to handle all appropriate traumas and then the patient can be transferred, if needed.

Adam Sowell, NREMT P, CCP of UnityPoint Ambulance Service gave a presentation on the EMS transfers for this area over the past year. He stated that Hammond-Henry Hospital is an Associate Hospital in the Trinity EMS System. He highlighted that there are several EMS services within our hospital district location, including: Genesis Ambulance (located at our ED), Geneseo, Atkinson, Annawan, Cambridge, and Galva volunteer programs. Adam shared the ambulance service calls from the area ambulance services in Henry County this past year were 1,674. Out of the total 988 transfers, 88 percent were transferred to Hammond-Henry, 7 percent to Illini, 2 percent to Trinity and the remainder to Kewanee or another facility. He highlighted that the EMS Triage & Destination Plan states if patient is a category 1 or 2 and a Trauma 1 or 2 hospital is within 30 minutes the dispatcher will instruct to go to the Trauma 1 or 2 hospital, if the patient is stable enough. The protocol for the ambulance crew is to call the nearest hospital ED physician and give the vital signs. The ED physician will then determine next steps based on vital signs and other factors, and if patient should come here or go to Trauma II hospital. Adam also shared that a patient does have a choice if they are aware and conscious. Dr. Soria stated that the ED physician will look at several factors when receiving a trauma patient i.e. the trauma level, mechanism involved with injury, proper staffing, etc. Dr. Ford reiterated that if a patient is not stable, the ambulance should get the patient to Hammond-Henry, so we can get the patient stabilized and then transport if needed. In addition, Laura Domino provided some background and input from the Illinois Provider Trust (IPT) regarding compliance with established EMS protocols and transfers.

Adam stated that UnityPoint appreciates the partnership with Hammond-Henry Hospital and that we offer excellent care. Mark thanked the UnityPoint team for their presentation. He stated that he would like an annual report to be submitted to the board that provides the EMS transport statistics and any updates to regulation and compliance.

Discussion ensued. It was noted that the main goal should always be what is best for the E.D. trauma patient.

Consent Agenda

Chair Mickley referred to the consent agenda in the board packet. He asked if any item should be removed to have further discussion. Julie Atwell stated that the Home Health Advisory Board is seeking a new community member. She asked for the board members to notify her or Julie Bauman of any potential candidates.

James referred to the following consent agenda:

- a. Medical Staff meeting minutes of May 15, 2018
- b. Quality Council meeting minutes of May 9, 2018
- c. Home Health Professional Advisory Board meeting minutes of April 25, 2018
- d. Finance Committee meeting minutes of April 26, 2018
- e. Board meeting minutes of April 26, 2018
- f. Closed Session minutes of April 26, 2018
- g. Operations Review
- h. Community Benefits Report

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

Committee Business

Finance Committee

Director DeSmith stated that the finance committee meeting was held prior to the board meeting. Director DeSmith stated that the finance committee received the hospitalist and surgical robot financial update; investment report, and April financials. No action was required.

Nominating/Governance Committee

Director Ward reported that the two nominations for the hospital board to replace Bill Dale and Steve Durian were submitted to the county board. The county board approved the two nominations- Jack Schlindwein and Mike Zerull at their May board meeting. The two candidates will be nominated at the June hospital board meeting. Denise stated that the board is sorry to see Bill & Steve leave, but are confident with the two new candidates that will replace them.

Looking Forward

Appointment of Foundation Board Officers & Nomination of Trustee

Chair Mickley referred to the Foundation memo regarding the election of Foundation board trustee to replace Terry Sears. The Foundation recommended the nomination of Gretchen

Olson. Per the Foundation bylaws the hospital board is to approve the appointment of Foundation board trustees. A **motion** was made and seconded: To approve the appointment of Trustee Gretchen Olson. The **motion passed.**

Appropriation Ordinance No. 247

Jodie Criswell referred to the Budget Appropriation Ordinance No. 247 in the board packet. Jodie shared a reconciliation of the ordinance. Chair Mickley asked for a motion to approve the Ordinance No. 247. A **motion** was made and seconded: To approve Appropriation Budget Ordinance No. 247. On a roll call vote the **motion passed.**

Administrative Reports

HealthTech/CEO Report

Mark Kuhn referred to his CEO report in the board packet. He shared a few highlights from the recent all staff meetings:

- HR – Employee Retention– less than 1 percent turnover rate per month
- New Providers – Heidi Vorac, APN, Lindsay Tapia, APN, Janelle Olson, PA and Dr. Kari Dodds will begin in September
- Accreditation & Surveys since the beginning of the year: DNV (hospital), IDPH Life Safety & Nursing (LTC), CMS Validation (LTC life safety & Nursing), Lab-COLA & TJC, Nutritional Services- Henry County Health Department. The RHP Geneseo Clinic had a survey for Rural Health Clinic Certification and there were 0 findings.
- Growth opportunities for clinics in the outlying areas
- Patient Satisfaction Scores: Ambulatory- 94.3 percentile; Emergency- 93.5 percentile; Home Health- 93.3 percentile, and Inpatient- 77.1 percentile
- RHP EHR progress- go live date is scheduled in September
- ED Remodel proposal
- RHP- Kewanee Clinic growth opportunities for additional services

Mark stated that he appreciated the EMS trauma presentation and the conversation. He asked the board to inform him of any other topics they would like to have as an education presentation.

Mark stated that the June annual board meeting will include the election of officers, nomination of new board members, recognition of outgoing board members, committee assignments, conflict of interest, etc. He stated the goal is to have the new board members receive orientation prior to the June board meeting.

Mark also shared the upcoming events: Dr. Nelson's retirement party is Wednesday, May 30 at 2 – 3:30 p.m. in the dining room. The Auxiliary ice cream social is scheduled for Thursday, June 7 and serving will begin at 5 p.m.

Patient Care Services Report

Laura Domino referred to the patient care services report. Laura also announced that negotiations with a pain management program continues. An agreement will be signed with Riverbend Anesthesia and Pain Management Services. Currently clinic space is being determined, as well as OB/GYN clinic space.

Physician and Outpatient Services

Lisa DeKezel referred to the physician and outpatient report in the board packet. She highlighted that the goal is get Rural Health Certification (RHC) for all the clinics (RHP and Walk-in). Research is being completed with relocating the Annawan Clinic. It was determined to make building improvements to the current RHP-Cambridge Clinic to meet RHC requirements. RHP-Kewanee Clinic may have an opportunity for growth, since additional office space will be available soon. Discussions are being held on integration of additional service line opportunities. Lisa also shared that discussions for additional specialty clinics to be provided at Hammond-Henry are underway, including a podiatrist from ORA who would perform surgeries here.

Shining Star

Kathy Tank announced that Linda Brown, Administrative Assistant was the June Shining Star recipient. The Foundation received the June department of the month.

Board Action

Approval of April Bills

Chair Mickley referred to the bills. The total bills for the month of April are \$2,412,823.18. A **motion** was made and seconded: To approve payment of the bills for the month of April in the amount of \$2,412,823.18. On a roll call vote the **motion passed** unanimously.

Recess to Closed Session

A **motion** was made and seconded: To recess to closed session at 8:25 p.m. to discuss credentialing of physicians and other healthcare professionals and to reconvene to open session. On a roll call vote the **motion passed** unanimously.

Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 8:30 p.m. The **motion passed**.

Credentialing of Physicians or Other Healthcare Professionals

A **motion** was made and seconded: To approve the medical staff appointments and reappointments that were discussed in closed session. All appointments/reappointments will be effective May 31, 2018. The **motion passed**.

Adjournment

A **motion** was made and seconded: To adjourn the meeting at 8:32 p.m. The **motion passed**.

The preceding is my understanding of the issues discussed. Please contact me with any concerns or questions.

Respectfully submitted by,

Kathy Tank
Executive Assistant