



## Board of Directors' Meeting of Tuesday, July 19, 2022

### Call to Order

The meeting of the Board of Directors of Henry Hospital District was called to order by Chair DeSmith at 6:00 p.m. in the hospital conference room. Members present were: Directors Ann DeSmith, Brett Decker, Dr. Don Ford, Duane Olson and Mike Zerull. Directors Doug Ford, Nancy Lang and Julie Atwell attended via telephone. Director Kim Gehling was not present due to an excused absence. Also, in attendance were Dr. Julie Brown, President of Medical Staff; Dr. Drew Vankerbroeck; Mark Kuhn, CEO; Jodie Criswell, Vice President of Fiscal Services; Hazel Butter, Vice President of Human Resources; Colton Anderson, Director of Clinic Services; Wyatt Brieser, Director of OP and Ancillary Services; Heather Charlet, Chief Nursing Officer and Diane Biellier, Administrative Assistant. Chip Holmes, Senior VP of QHR; Dick Stone, Attorney and Krista Nixon were also present. Ed Holzhauer and Amy Tozzi of IHA presented at the beginning of the session.

### Education

Ed Holzhauer and Amy Tozzi of IHA presented on Hammond-Henry's current workers' compensation, professional liability, and cyber liability coverage. ICT and IPT have had a successful relationship with Hammond-Henry for 42 years. Amy and Ed addressed Board member questions regarding cyber security risks and the current coverage through Beazley.

### Med Staff Report

Dr. Brown addressed the Board with recommendations, which they will take under consideration.

### Consent Agenda

Chair DeSmith referred to the following consent agenda:

- Board Strategic Planning Retreat minutes of July 12 and 13, 2022
- Medical Executive Staff meeting minutes of June 30, 2022
- Executive Committee Meeting minutes of June 30, 2022
- Closed session minutes of June 30, 2022
- Board meeting minutes of June 21, 2022
- Closed Session minutes of June 21, 2022
- Operations Review
- Community Support Quarterly Report

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

### Committee Business

Quarterly Quality Report

Krista Nixon, Quality Manager, presented the quarterly scorecard and addressed Board questions.

### Old Business

Fiscal Services Report

Hammond-Henry Hospital recorded a loss of \$330,008 for the first month of the fiscal year. Two unique events occurred in June which impacted financials: An entry was made to reclass charges with a posting date in June and dates of service in the prior fiscal year ending in May. The net impact of this entry was a reduction in net revenues and net income of \$372,000. The second occurrence was the payment of bonuses for retention of staff and COVID and a Provider Relief Fund distribution.

Additionally, Jodie informed the Board of the development of an Information Technology Governance Committee, recommended by an RSM IT Governance Assessment. The Committee will begin in the first quarter of the current fiscal year and will assist in prioritizing projects and allocating funds to develop an IT project plan that aligns with the organization's strategic plan as well as to ensure compliance with IT Security standards. The committee will consist of board members, executive leadership, managers, and key staff.

### New Business

The Board's annual conflict of interest statements were summarized and provided to the Board for informational purposes.

### Administrative Reports

#### QHR Report

Chip Holmes thanked those that made time to attend the strategic planning retreat last week and acknowledged Nancy Lang and Doug Ford, who are attending the QHR Board retreat this week. Chip reiterated his intent to assist Hammond-Henry as needed in future strategic planning discussions.

#### CEO Report

Mark Kuhn shared information regarding a draft RFP from the Geneseo Fire Protection district with the goal of migrating to a combination full-time and paid-on-call EMT service. Discussion ensued regarding community needs for a well-staffed, well trained ambulance service and its impact on Hammond-Henry.

Mark also shared an article regarding the growth of advanced practitioner providers within healthcare and recent changes to practice restrictions within some states.

#### Human Resources Report

Hazel Butter provided the Board with information on travel personnel, including a table of national agency nursing rates. The hospital's ability to minimize use of contract staffing has been key in keeping labor expenses down and local throughout the pandemic.

#### Rehab and Long-Term Care Report

Julie Theill provided Rehab and Long-Term care updates via the Board Packet.

#### Patient Care and Nursing Services Report

Heather was welcomed to the meeting as the new Chief Nursing Officer. She discussed recent achievements in the ED with an increased use of bar code scanning while giving medications. The Board was also informed that the Surgical Clinic is advancing nicely under recent staffing changes.

#### Outpatient/Ancillary Services Report

Wyatt Brieser gave updates on the Lab renovation project and MRI upgrade.

#### Clinic Services Report

Colton Anderson gave an update on the clinics, including staffing challenges in Urgent Care, specifically with COVID illness among the staff. Colton has 7 people out due to illness at this time and advised the Board that some clinic hours may have to be adjusted short term to accommodate staffing.

Hazel Butter announced that Marie Butcher, Respiratory Therapist, is the August Shining Star recipient.

## Board Action

### Approval of June Bills

Chair DeSmith referred to the bills. The total bills for the month of June are \$3,777,305.23. A **motion** was made and seconded: To approve payment of the bills for the month of June in the amount of \$3,777,305.23. On a roll call vote the **motion passed.**

### Capital Request for North Clinic Upgrades

Discussion ensued regarding upgrades to the North Clinic space to accommodate temporary Lab use, including negative air rooms and electrical upgrades. These upgrades will remain in place and used after Lab is finished with the space. A **motion** was made and seconded: To approve the capital request for the North Clinic Upgrades in the amount of \$64,533.40. On a roll call vote the **motion passed.**

### Approval of the Guaranteed Maximum Price for the Lab Renovation Project

Mark discussed the recent guaranteed maximum price agreement with O'Shea in the amount of \$1,031,551. There is an estimated timeframe of August 29 to start, and for project completion and IDPH approval by mid-January 2023. A **motion** was made and seconded: To approve signing of the guaranteed maximum price agreement in the amount of \$1,031,551. On a roll call vote the **motion passed.**

### Recess to Closed Session

A **motion** was made and seconded: To recess to closed session at 7:40 p.m. to discuss the Credentialing of Physicians and Other Healthcare Professionals and Medical Staff recommendations. On a roll call vote the **motion passed.**

### Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 8:55 p.m. The **motion passed.**

A **motion** was made and seconded: To approve the medical staff appointments and reappointments that were discussed in closed session. All appointments/ reappointments will be effective July 31, 2022. **The motion passed.**

### Adjournment

A **motion** was made and seconded: To adjourn the meeting at 8:57 p.m. The **motion passed.**

Respectfully submitted by,  
Diane Biellier, Administrative Assistant