



**Finance Committee**  
**April 15, 2025**  
Hospital Conference Room

**Call to Order**

Board Treasurer Nancy Lang called the meeting to order at 5:31 pm at the Hammond-Henry Hospital conference room. The board committee members present were Doug Ford, Nancy Lang, Jon Ebert, Brett Decker, Kathleen Repass, Katie Irwin, Kim Gehling and Jeff Belvel. From Administration were Brad Solberg, Interim CEO; Jodie Criswell, CFO; Heather Charlet, CNO; Hazel Butter, VP of Human Resources; Colton Anderson, Director of Clinics; Krista Nixon, Quality Director; Kris Wolfe representative of Ovation. Also in attendance were Dr. James Schrier; Gina State, Surgical Services Manager; Heather Henry, IT Manager; Kris Apperson, HIM Manager. Mark Grywacheski and Scott Stoltenberg were in attendance at the beginning of the meeting to present for QC Investments.

**Capital Request** – Heather Henry

Heather presented a capital request of \$31,579.26 for the purchase of hardware needed for support of Anesthesia application in EPIC. This includes computers, equipment mounts and interface application. Heather also gave an update on EPIC implementation.

**Capital Request** – Gina State

Gina presented a capital request in the amount of \$77,500.00 for flooring in the Same Day Surgery Department and hallway around the department. The flooring would match the current flooring in the hall of the Surgical clinic. There are many areas that are chipped and damaged. The flooring is needed for patient and staff safety and would help the appearance of the department. Original flooring would have been installed between 2001-2011.

**March Financials** - Jodie Criswell

Jodie asked for any questions, no one had any.

**Resolution for LTC Rate Increase** - Heather Charlet presented supporting information to the Board for a recommended rate increase in Long Term Care. A comparison of area long term care living centers' pricing and quality ratings indicate that Hammond-Henry can increase semi-private and private room daily rates to \$265 and \$290 respectively and remain competitive.

**Fiscal year 25-26 Draft Capital and Operating Budget** – Jodie Criswell

Jodie presented the FY 25-26 Draft Capital and Operating Budget and asked for any questions. Brad asked about the impact of EPIC. Jodie reviewed key components of how EPIC will impact the next fiscal year.

Kris Wolff, Ovation representative, noted that she and Sam were appreciative of Jodie's due diligence in working with the budget.

**Adjournment**

A motion was made: To close the finance committee meeting at 6:02 p.m. With a second, the **motion passed.**

Respectfully Submitted by Jen Mills, Executive Assistant



**Board of Directors' Meeting of  
Tuesday April 15, 2025**

Call to Order

Board Chair Doug Ford called the meeting to order at 6:02 pm. Board members present were Doug Ford, Dr. Thomas Rizzo, Nancy Lang, Kim Gehling, Brett Decker, Jon Ebert, Kathleen Repass, Katie Irwin and Jeff Belvel. Also present were: Brad Solberg, Interim CEO; Jodie Criswell, CFO; Heather Charlet, CNO; Hazel Butter, VP of Human Resources; Kris Wolff, Ovation representative; Colton Anderson, Director of Clinic Services; Krista Nixon, Quality Director; Kris Apperson, HIM Manager; Missy Braddock, Risk Manager and Compliance Officer; Dr. James Shrier, and Jen Mills.

Education – Missy Braddock presented “See Something, Say Something” encouraging everyone, to become better educated on compliance within the hospital. She wants to encourage an open atmosphere where everyone becomes more comfortable reporting compliance issues. She then introduced a video “Provider Compliance; Training for Board of Directors” and referenced many good resources for the Board. Questions raised: 1. What is our biggest risk? Missy answered our transition to EPIC. 2. How would the Code of Conduct be rolled out? Missy went through stages of implementation. 3. Are there any areas, regarding compliance, that the Board might be able to engage or improve? Missy encourages education and asking questions.

Public Comment

None

Medical Staff

None

Consent Agenda

Finance Committee minutes of March 18, 2025  
Board Meeting minutes of March 18, 2025  
Closed Session minutes of March 18, 2025  
Special Board Meeting minutes of April 1, 2025  
Medical Executive Committee minutes of March 13, 2025  
Quality Council Meeting Minutes of March 26, 2025  
Operations Review  
Organ and Tissue Donation Policy Annual Review  
Complaint and Grievance Management Policy approval  
Community Support and Benefit

Krista Nixon wanted to correct the consent agenda, to only include Organ and Tissue Donation Policy Annual Review and Approval-no need for Complaint and Grievance Management Policy approval.

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

## Committee Business

### Finance Committee

Director Lang shared an overview of the Finance Committee Meeting, including the capital requests made by Heather Henry and Gina States.

A **motion** was made and seconded to approve the capital request for the purchase of hardware needed for support of Anesthesia application in EPIC. On a roll call vote, the **motion passed.**

A **motion** was made and seconded to approve the capital request of \$77,500.00 for flooring in the Same Day Surgery Department and hallway around the department. On a roll call vote, the **motion passed.**

Heather Charlet presented supporting information to the Board for a recommended rate increase in Long Term Care. A comparison of area long term care living centers' pricing and quality ratings indicate that Hammond-Henry can increase semi-private and private room daily rates to \$265 and \$290 respectively and remain competitive.

A **motion** was made and seconded to approve the rate increase for LTC. On a roll call vote, the **motion passed.**

Jodie presented the FY25-25 Capital and Operating Budget for approval.

A **motion** was made and seconded: To approve the FY 25-25 Capital and Operating Budget. On a roll call vote, the **motion passed.**

Krista Nixon asked for questions or concerns regarding Quality Council/Compliance to include:

Quarterly Quality Report

2024 Infection Control Evaluation

2025 Infection Control Plan

2024 Quality Performance Improvement Annual Report

2025 Quality Improvement Plan

2025 Utilization Management Plan

2025 Risk Management Plan

A **motion** was made and seconded: To approve all of the Quality Council/Compliance items.

The **motion passed.**

## Administrative Reporting

The Administrative team referenced the reports they submitted for Board review. The following information was also shared:

Brad shared update on sterilizer and need to implement. He also stated that he has been in process with Ryan Nestrack working toward modifying the Management Action Plan to fit our needs accordingly.

Heather shared staffing challenges remain in ER and LTC, will utilize staffing agency to support throughout EPIC training.

Hazel shared we are fortunate to have added many new employees this past month. Shining Star for this month is Mary Spangler (EVS). Lauren Verstraete nominated her for going above and beyond upon an unexpected need in the clinic. Also stating she is always willing to help when needed.

Missy presented the Quarterly Compliance scorecard results. No questions or concerns noted. Colton states he has been in contact with several providers and is looking forward to completing contracts with them.

Kris from Ovation was on site and stated there has been a lot going on. They continue to meet regularly with Brad. The CEO recruitment process is advancing with WittKieffer. They are working with the HHH Leaders to implement action plans. They will be reviewing needs in light of HHH Materials Manager leaving. Compliance directors are working together for assessment and new program implementation. Kris also noted the library of resources available to all board members.

#### Board Action

Approval of March Bills.

Chair Ford referred to the bills. The total bills for the month of March being \$3,768,386.35. A **motion** was made and seconded: To approve payment of the bills for the month of March in the amount of \$3,768,386.35 On a roll call vote the **motion passed**.

#### Recess to Closed Session

A **motion** was made and seconded to: recess to closed session at 6:45 p.m. to discuss 1) The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body and 2) Appointment, employment, compensation, discipline, performance or dismissal of an employee or legal counsel of the Hospital.

On a roll call vote the **motion passed**.

#### Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the board at 8:26 p.m. **The motion passed**.

A **motion** was made and seconded: To approve credentialing. **The motion passed**

A **motion** was made and seconded: To adjourn the meeting of the board at 8:30 pm. **The motion passed**.

#### Board Meeting Adjourned

Respectfully submitted by,  
Jen Mills, Executive Assistant