



**Board of Directors' Meeting of
Tuesday, February 21, 2023**

Call to Order

The meeting of the Board of Directors of Henry Hospital District was called to order by Chair DeSmith at 6:00 p.m. in the hospital conference room. Members present were: Directors Ann DeSmith, Brett Decker, Dr. Don Ford, Duane Olson, Mike Zerull, Julie Atwell, Kim Gehling and Nancy Lang. Director Doug Ford attended via telephone. Also present were Dave Shannon, Interim CEO; Jodie Criswell, Vice President of Fiscal Services; Hazel Butter, Vice President of Human Resources; Wyatt Brieser, Director of OP and Ancillary Services; Colton Anderson, Director of Clinics; Julie Theill, VP of Rehab and Long-Term Care; Heather Charlet, Chief Nursing Officer and Diane Biellier, Executive Assistant. Chip Holmes, Senior VP of QHR attended in person; Ryan Nestrick, Senior VP of QHR attended via telephone. Krista Nixon and Richard Stone, attorney was also present. Medical Staff was represented by Dr. Julie Brown. Julie Bauman, Home Health Manager was present for part of the meeting and Katie Sowder, APRN was present for open session.

Public Comment

There was no public comment.

Consent Agenda

Chair DeSmith referred to the following consent agenda:

- Board Executive Session meeting minutes of February 8, 2023
- Closed Session minutes of Board Executive Session meeting February 8, 2023
- Strategic Planning Committee Meeting minutes February 1, 2023
- Nominating/Governance Committee Meeting minutes of February 1, 2023
- Quality Council Meeting minutes of January 25, 2023
- Board Special Meeting minutes of January 24, 2023
- Closed Session minutes of January 24, 2023
- Professional Advisory Meeting minutes of January 18, 2023
- Finance Committee Meeting minutes of January 17, 2023
- IT Governance Committee Meeting minutes of January 17, 2023
- Board Meeting minutes of January 17, 2023
- Closed Session minutes of January 17, 2023
- Medical Staff Executive Meeting minutes of December 8, 2023
- 2022 Management Action Plan- 4th Quarter Update
- Operations Review

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

Committee Business

Home Health Professional Advisory Board

Julie Bauman, Home Health Manager, presented the current Home Health Policies for annual approval by the Board. Julie summarized the Home Health admission criteria and process for the Board, as well as discussing current staffing challenges within the department. A **motion** was made and seconded: To approve the Home Health policies as required by ACHC. The **motion passed.**

Finance Committee

Kim Gehling provided the Board with a summary of the Finance Committee meeting, including the discussion of January financials and an update on the IT Governance Committee meeting.

Administrative Reports

QHR Report

Chip introduced Dave Shannon, Interim CEO, to those present. He also thanked those that participated in the (Monthly Operations Review) call with QHR earlier that week. Chip commended the senior administration team's dedication and support to Hammond-Henry.

Chip thanked Directors Doug Ford and Nancy Lang for registering to attend the QHR Board Retreat in Phoenix, Arizona in March. There is also an upcoming QHR Compliance Assessment scheduled. This three-day QHR assessment will take place in April and there will be a short educational session on Compliance at the April Board meeting. QHR's Lisa Boston and Phillip Stubblefield will be on site.

The QHR board information included a new Financial Stability Metrics table which prompted some discussion. These new metrics will be updated to include Hammond-Henry's current position and will be included in the monthly Board packet.

CEO Report

Dave Shannon thanked the Board and the senior administration team for the welcome he's received and provided a quick overview of the actions thus far, in the Board packet. Discussion ensued regarding an orthopedic update and additional information will be provided as further conversations take place with the involved parties. Directors DeSmith and Lang were thanked for helping Dave find living arrangements.

Human Resources

Hazel Butter shared a recap of the 2022 Workman's Compensation Claims. She also shared with the Board that Julie West's retirement party on Friday February 17 was a great success with a considerable showing from the volunteers.

Rehab and Long-Term Care Report

Julie Theill informed the Board that Rehab experienced a record January. They are in the process of interviewing for the Athletic Trainer position, which has been open for several months, and have one OT position open.

Long-Term care is currently at 36 for census and has 5 CNA and 3 LPN/RN positions open. They are using agency as needed to ensure patient needs are met.

Julie also shared a community update. The Geneseo High School Girls' Basketball Pink Zone event raised \$5,000 for local breast cancer support groups. \$2,500 of this will go to the 3D Strong group.

Patient Care and Nursing Services Report

Heather Charlet provided a board update via the packet and addressed Board questions.

Outpatient/Ancillary Services Report

Wyatt informed the Board that the Lab enjoyed a successful Open House for employees. The community portion has been postponed until March 2 due to bad weather at the original time. IDPH is expected for their survey on Thursday, February 23 and the recent USDA walkthrough went well.

Clinics Report

Colton provided Board updates in the packet but wanted to acknowledge Corie Medley and Yazmin Drinkall for a successful RHC survey in the Cambridge Clinic. Colton also shared staffing challenges they are facing for rad techs, primarily in the Annawan Clinic.

Hazel Butter announced that Monica Koning, Admissions Representative, is the March Shining Star recipient.

Board Action

Approval of January Bills

Chair DeSmith referred to the bills. The total bills for the month of January are \$3,063,300.36. A **motion** was made and seconded: To approve payment of the bills for the month of January in the amount of \$3,063,300.36. On a roll call vote the **motion passed**.

Board Resolution for Bank Signatories

Jodie Criswell presented a resolution to the Board, updating the designated signors with Hammond-Henry's banking institutions. A **motion** was made and seconded: To accept the Board resolution to update designated signors as outlined. On a roll call vote the **motion passed**

Board Resolution to add Interim CEO as Signatory

The Board was presented a resolution to add interim CEO Dave Shannon as an authorized signatory as outlined. A **motion** was made and seconded: To accept the board resolution to add interim CEO Dave Shannon as an authorized signer as outlined. On a roll call vote the **motion passed.**

Medical Staff Report

Dr. Julie Brown represented the Medical Staff. She informed the Board that the recent changes to the Hospitalist program are going well, and she commended Home Health on their contribution to the community and the care they provide.

It was noted that the MEC meetings have been moved so they may occur prior to Board meetings, allowing for a decrease in turn around time with the credentialing process. The next full Medical Staff meeting is Tuesday, February 28.

Recess to Closed Session

A **motion** was made and seconded: To recess to closed session at 6:55 p.m. to discuss the credentialing of physicians and other healthcare professionals and the CEO Appointment. On a roll call vote the **motion passed.**

Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 8:05 p.m. The **motion passed.**

A **motion** was made and seconded: To approve the medical staff appointments and reappointments that were discussed in closed session. All appointments/ reappointments will be effective February 28, 2023. **The motion passed.**

A **motion** was made and seconded: To approve Dave Shannon as Interim CEO and authorize BOD Chair to execute agreement. **The motion passed.**

Adjournment

A **motion** was made and seconded: To adjourn the meeting at 8:05 p.m. The **motion passed.**

Respectfully submitted by,
Diane Biellier, Executive Assistant