



## **Board of Directors' Meeting of Tuesday, December 20, 2022**

### Call to Order

The meeting of the Board of Directors of Henry Hospital District was called to order by Chair DeSmith at 6:04 p.m. in the hospital conference room. Members present were: Directors Ann DeSmith, Brett Decker, Dr. Don Ford, Duane Olson, Mike Zerull, Doug Ford, Julie Atwell and Nancy Lang. Director Kim Gehling was gone with an excused absence. Also present were Mark Kuhn, CEO; Jodie Criswell, Vice President of Fiscal Services; Hazel Butter, Vice President of Human Resources; Wyatt Brieser, Director of OP and Ancillary Services; Julie Theill, VP of Rehab and Long-Term Care; Heather Charlet, Chief Nursing Officer and Diane Biellier, Executive Assistant. Chip Holmes, Senior VP of QHR attended via phone for closed session; Ryan Nestruck Senior VP of QHR attended in person. Darcy Hepner, Foundation Manager; Ellen Scranton, President of the Auxiliary Board; and Krista Nixon were also present. Medical Staff was represented by Dr. Julie Brown.

### Education

Darcy Hepner presented an update to the Board regarding the Foundation's activities. The Foundation hosted several successful events in 2022 including the Celebrity Dinner, pickleball tournament, the donor tailgate, donor brunch and employee drive. Several hospital items were purchased with the funds raised from these events, a few examples being the new dishwasher for Nutrition Services and EKG machine for the clinics. Darcy said they have just sent out the annual appeal letters for the nurse call system and have already raised \$72,000.

There are several events planned for 2023 including the Celebrity Dinner (Disney themed) scheduled for April 3, 2023, pickleball tournament, the annual golf outing, donor tailgate, donor brunch, employee drive and an estate planning session. Darcy and the Foundation were thanked for their efforts.

Ellen Scranton provided a quarterly Auxiliary report to the Board. The Auxiliary had a busy Fall raising over \$12,000 with their events such as the Scrubs Sale, \$5 Jewelry Sales, and Birdies for Charity. The travel fund raisers were also very successful. The Annual Lovelight Memory Christmas Tree has raised \$8,142 to date. Susan Bos, a hospital employee, continues to create beautiful ornaments for the Lovelight Tree. The Auxiliary was thanked for the time and effort they provide to the hospital.

### Consent Agenda

Chair DeSmith referred to the following consent agenda:

- Special Board Meeting minutes of December 7, 2022
- Special Board Meeting Closed Session Minutes of December 7, 2022
- Compliance Meeting minutes of December 6, 2022
- Executive Committee Meeting minutes of December 1, 2022
- Executive Committee Meeting Closed Session Minutes of December 1, 2022
- Quality Council Meeting minutes of November 23, 2022
- Board Meeting minutes of November 15, 2022
- Closed Session minutes of November 15, 2022
- Executive Committee Triad meeting minutes of November 10, 2022
- Medical Staff Meeting minutes of October 27, 2022
- Medical-Dental-Podiatry Staff Meeting minutes of August 23, 2022

## 2023 Board Meeting Calendar Operations Review

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

### Medical Staff Report

Dr. Julie Brown presented for the Medical Staff. Discussion ensued regarding current conversations regarding the hospitalist program and providing PM hospitalist services. Updates were also given regarding the status of the providing Orthopedic Specialist's outreach at the hospital.

### Cancer Treatments of America

Wyatt Brieser provided information on Cancer Treatment Centers of America. The presentation was a general educational overview of how CTCA facilitates the program, the hospital's role, and possible benefits to the community. Discussion ensued regarding medical staff input and additional conversations will take place to determine if a partnership is feasible and if there is a benefit to the organization and community.

### Committee Business

#### Finance Committee

Ann DeSmith provided the Board with a summary of the Finance Committee meeting, including the discussion of November financials

#### Capital Request for the MRI Buildout

Ann referred to the capital request presented by Wyatt Brieser in Finance Committee for additional funds to complete the MRI buildout due to increased construction and MRI rental expense. A **motion** was made and seconded: To approve the capital request for the additional funds for the MRI buildout project for a total increase of \$104,520. The total project cost will be \$1,009,475 and is scheduled for implementation in Spring 2023. On a roll call vote the **motion passed.**

#### Capital Request for Replacement Cooling Tower

A Board decision was requested regarding the cooling tower capital request presented by Dwayne Thurston at Finance Committee. A **motion** was made and seconded: To approve the funds for the replacement of the cooling tower for a total project cost of \$129,096. On a roll call vote the **motion passed.**

### Administrative Reports

#### QHR Report

Ryan discussed QHR's Compliance Program Support and mentioned the possibility of timing the next Triad meeting so that Lisa Boston, AVP of Compliance Consulting could attend. Ryan also mentioned the new QHR Strategic Planning representative, Blake Sykes, that will be involved with Hammond-Henry in 2023.

#### CEO Report

Mark Kuhn shared two change orders that occurred with the Lab renovation project. The change orders totaled approximately \$25,000 and were the result of some issues that were only discovered once the walls were removed. There should be no additional change orders and a final project cost will be shared at the January or February Board meeting.

The 2023 ICT and IPT contributions and estimated dividends were discussed. These workers compensation and general liability carriers continue to be beneficial to Hammond-Henry from a financial as well as customer service perspective.

#### Rehab and Long-Term Care Report

Julie Theill provided an update to the Board on Long Term Care and Rehab. LTC was just awarded a 5-star rating by CMS for the 11<sup>th</sup> consecutive year. This will be celebrated on January 11 and

shared with the community. Long Term Care is just finishing the last days of outbreak status for COVID. Although 5 ancillary employees were positive for COVID, no residents tested positive. The Long Term Care unit is having a Christmas Party on December 21.

Staffing continues to be an issue with 6 CNA positions open.

Rehab staffing is slowly improving with the hire of two new Physical Therapists and one in the process of interviewing. There is still an OT opening. Both Long Term Care and Rehab are being hit hard with employee illness and Rehab has had a high number of patient cancelations due to illness. Despite this, November volumes were strong.

#### Patient Care and Nursing Services Report

Heather Charlet provided an update on the chronic care nursing model.

#### Outpatient/Ancillary Services Report

Wyatt Brieser provided photos of the new Imaging work room and thanked the Board for their approval of funds to transform the space. He also informed the Board that the delay on an exhaust fan will push back the Lab completion date to early January. Giving IDPH an additional 30 days to inspect the space will mean a late January/early February move.

Hazel Butter announced that Krista Talbot, Materials, is the January Shining Star recipient.

### Board Action

#### Approval of October Bills

Chair DeSmith referred to the bills. The total bills for the month of November are \$2,972.346.11. A **motion** was made and seconded: To approve payment of the bills for the month of November in the amount of \$2,972.346.11. On a roll call vote the **motion passed.**

#### Recess to Closed Session

A **motion** was made and seconded: To recess to closed session at 7:30 p.m. to discuss the

- Review Closed meeting minutes and audio recording
- Credentialing of physicians and other healthcare professionals
- CEO Evaluation
- On a roll call vote the **motion passed.**

#### Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 8:46 p.m. The **motion passed.**

A **motion** was made and seconded: To approve release or hold closed session minutes as recommended to the Board. **The motion passed.**

A **motion** was made and seconded: To approve the medical staff appointments and reappointments that were discussed in closed session. All appointments/ reappointments will be effective December 31, 2022. **The motion passed.**

#### Adjournment

A **motion** was made and seconded: To adjourn the meeting at 8:46 p.m. The **motion passed.**

Respectfully submitted by,  
Diane Biellier, Executive Assistant