



## Board of Directors' Meeting of Tuesday, November 15, 2022

### Call to Order

The meeting of the Board of Directors of Henry Hospital District was called to order by Chair DeSmith at 6:05 p.m. in the hospital conference room. Members present were: Directors Ann DeSmith, Brett Decker, Dr. Don Ford, Mike Zerull, Doug Ford, Kim Gehling and Nancy Lang. Director Julie Atwell attended via telephone and Director Duane Olson was gone with an excused absence. Also present were Mark Kuhn, CEO; Jodie Criswell, Vice President of Fiscal Services; Hazel Butter, Vice President of Human Resources; Wyatt Brieser, Director of OP and Ancillary Services; Colton Anderson, Director of Clinics; Heather Charlet, Chief Nursing Officer and Diane Biellier, Executive Assistant. Chip Holmes, Senior VP of QHR attended via phone; Ryan Nestruck Senior VP of QHR attended in person. Heather Henry, IT Manager, Dick Stone, Attorney and Krista Nixon were also present. Medical Staff was represented by Dr. Julie Brown.

### Consent Agenda

Chair DeSmith referred to the following consent agenda:

- Board Meeting minutes of October 18, 2022
- Closed Session minutes of October 18, 2022
- Finance Committee meeting minutes of October 18, 2022
- Executive Medical Staff meeting minutes October 18, 2022
- Executive Medical Staff meeting minutes September 22, 2022
- Operations Review

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

### Committee Business

#### Finance Committee

Kim Gehling provided the Board with a summary of the Finance Committee meeting, including the discussion of October financials and Investment Report by Nick Emmerson.

#### Capital Request for Call Light Renovation for LTC and SDS/Endo

Kim referred to the capital request presented by Wyatt Brieser in Finance Committee for call light renovations in LTC and SDS/Endo. A **motion** was made and seconded: To approve the capital request for the call light renovations in Long Term Care and SDS/Endo for a not to exceed amount of \$122,000.00. On a roll call vote the **motion passed.**

#### Capital Request for Anesthesia Machine

A Board decision was requested regarding the Anesthesia Machine capital request presented by Missy Braddock at Finance Committee. A **motion** was made and seconded: To approve the capital request for a new GE anesthesia machine in the amount of \$57,085.54. On a roll call vote the **motion passed.**

### Administrative Reports

#### QHR Report

Chip thanked Ryan and Lisa for attending the Triad Board-Admin-Physician meeting last week. He also voiced appreciation to all of those that took the time to provide feedback for the annual CEO Evaluation.

Ryan thanked everyone that participated in the Triad meeting and for allowing QHR to be present. He referenced a speaker he recently heard at the ICAHN conference that discussed the importance of trust in an organization. Ryan wanted to encourage continuation of the triad meetings and open discussion to help build that trust.

#### CEO Report

Mark Kuhn shared that clinic volumes were solid in October and Orion continues to pick up. Dr. Ford raised some questions regarding clinic staffing and Colton Anderson discussed challenges he is facing with getting quality applicants.

Mark presented information regarding the Foundation investments and their YTD returns.

Community involvement efforts were discussed including HHH's upcoming participation in the Victorian Walk parade and hospital events led by the Culture Committee.

#### Human Resources Report

Hazel Butter provided the Board with the results of the ICT 2022 Occupational Safety Program Evaluation. The evaluation went well and the hospital will receive the maximum discount of 6% on our 2023 workers compensation rates.

#### Rehab and Long-Term Care Report

Wyatt Brieser presented on behalf of Julie Theill, discussing staffing challenges in OT and PT.

#### Patient Care and Nursing Services Report

Heather Charlet informed the Board that we are at 91% compliance for flu shots. She also introduced the new Annual Nursing Staffing Report that will be part of the Nurse Staffing Improvement Act of 2021. A new acuity tool is being used for floor staffing and in the ED to monitor reasons for transfer. The Board requested additional information regarding staffing challenges and ED transfers due to Orthopedic needs. These issues were discussed, and planning will continue to ensure community needs continue to be met.

#### Outpatient/Ancillary Services Report

Wyatt Brieser gave a 340B update and informed the Board that the lab renovation is due to be completed mid/late December. Factoring in a 30 day window for the IDPH inspection, the Lab hopes to vacate the northwest clinic space by mid-January. Wyatt also informed the Board that the MRI experienced a recent breakdown in the chiller unit and the component had to be repaired.

#### Clinic Services Report

Colton Anderson shared that, to date, there has not been a lot of flu in the clinics. The family practice clinics are following up with patients that are overdue on wellness visits and other necessary preventative services.

Hazel Butter announced that Amy Strouss, Social Services, is the December Shining Star recipient.

### Board Action

#### Approval of October Bills

Chair DeSmith referred to the bills. The total bills for the month of October are \$3,338,355.37. A **motion** was made and seconded: **To approve payment of the bills for the month of October in the amount of \$3,338,355.37.** On a roll call vote the **motion passed.**

#### Medical Staff Report

Dr. Julie Brown presented for the Medical Staff. The Providers were recognized for their ability to continue to provide excellent care despite challenges with supply and staffing issues.

Dr. Brown referenced the Med Staff bylaws that are in the process of being changed and the roles of the legal counsel involved. The Board will provide the Med Staff with an update on this process as soon as they've finalized the details.

#### Recess to Closed Session

A **motion** was made and seconded: To recess to closed session at 7:10 p.m. to discuss the  
- Credentialing of Physicians and Other Healthcare Professionals  
- Dismissal, suspension, or disciplining of, or to hear complaints or charges brought against an employee  
- CEO Evaluation  
- On a roll call vote the **motion passed.**

#### Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 8:25 p.m.  
The **motion passed.**

A **motion** was made and seconded: To approve the medical staff appointments and reappointments that were discussed in closed session. All appointments/ reappointments will be effective November 30, 2022. **The motion passed.**

#### Adjournment

A **motion** was made and seconded: To adjourn the meeting at 8:26 p.m. The **motion passed.**

Respectfully submitted by,  
Diane Biellier, Executive Assistant