



Board of Directors' Meeting of Tuesday, October 18, 2022

Call to Order

The meeting of the Board of Directors of Henry Hospital District was called to order by Chair DeSmith at 6:00 p.m. in the hospital conference room. Members present were: Directors Ann DeSmith, Brett Decker, Dr. Don Ford, Mike Zerull, Doug Ford and Nancy Lang. Directors Kim Gehling and Duane Olson attended via telephone and Director Julie Atwell was gone with an excused absence. Also present were Mark Kuhn, CEO; Jodie Criswell, Vice President of Fiscal Services; Hazel Butter, Vice President of Human Resources; Julie Theill, VP of Rehab and LTC; Wyatt Brieser, Director of OP and Ancillary Services; Colton Anderson, Director of Clinics; Heather Charlet, Chief Nursing Officer and Diane Biellier, Executive Assistant. Chip Holmes, Senior VP of QHR attended via phone; Ryan Nestrack Senior VP of QHR attended in person. Dick Stone, Attorney and Krista Nixon were also present. Medical Staff was represented by Dr. Julie Brown.

Consent Agenda

Chair DeSmith referred to the following consent agenda:

- Executive Committee Meeting minutes of October 13, 2022
- Closed Session minutes of October 13, 2022
- Home Health Professional Advisory Committee minutes of October 12, 2022
- Foundation Board Meeting minutes of October 4, 2022
- Special Board Meeting minutes of October 3, 2022
- Closed Session minutes of October 3, 2022
- Quality Council Meeting minutes September 28, 2022
- Executive Committee Meeting minutes of September 23, 2022
- Closed Session minutes of September 23, 2022
- Board Meeting minutes of September 20, 2022
- Closed Session minutes of September 20, 2022
- Finance Committee meeting minutes of September 20, 2022
- Medical Executive Committee minutes for August 23, 2022
- Operations Review
- Community Support Quarterly Report
- Management Action Plan- 3rd Quarter Update
- QHR - HHH 6 Month Strategic Plan update

The Management Action Plan update and QHR 6 Month Strategic Plan update were discussed. Mark commented on the progress documented in the MAP and ensured there were no Board questions. Ryan Nestrack discussed the 6-month strategic plan and stressed the importance of reconvening in January to speak about long term goals as well as the six-month plan. Blake with QHR will be working with Hammond-Henry at the January strategic planning meeting and Ryan asked the Board to consider setting a date and to think of questions they would like addressed.

A **motion** was made and seconded: **To approve the consent agenda.** The **motion passed.**

Medical Staff Report

Dr. Julie Brown presented for the Medical Staff. She updated the Board on the pending proposal to introduce new vascular procedures at the hospital and the change in practice scope for Advanced Practitioners. She informed the Board that both issues are being reviewed by Medical Staff legal counsel.

Dr. Brown indicated there is interest in the annual Christmas Party being resumed.

During the medical staff update section, with Dr. Stewart now scheduled to several cases in November, Dr. Brown raised the question on the potential for him to serve as an MEC officer. The topic was not on the agenda, and while there was brief discussion, there was no motion or vote.

Discussion ensued regarding the requested changes to the Medical Staff bylaws and their status with the Board. After discussion and clarification, it was determined that legal counsel for both parties will be instructed to review the proposed changes and any new or near future additions and provide feedback before the next Board meeting.

Committee Business

Finance Committee

Kim Gehling provided the Board with a summary of the Finance Committee meeting, including the discussion of September financials.

Quality Council

Krista Nixon reviewed the 3rd quarter Quality scorecard for the Board. There were no safety events in the 3rd quarter and Krista commended Long Term Care on their fall prevention measures for the residents. There were five falls in the last quarter, all with minor injuries. Krista states Long Term Care does an excellent job of fall prevention while allowing the patient to maintain as much independence as possible. Third quarter HCAPHS scores showed a decline. Krista informed the Board that Quality is also looking at other departments that impact the Inpatient experience, such as EVS, Nutritional Services and the Hospitalists. All areas are being explored for opportunities to improve our patients' experiences.

Administrative Reports

QHR Report

Chip commended the Administration at Hammond-Henry for "controlling the controllable" at a time when the healthcare industry is being challenged with decreasing volumes and increasing expenses due to salary and supply costs. He shared that some QHR hospitals are not enjoying such a healthy financial position.

Chip also reminded those present that the annual CEO evaluation has been sent out and requested that anyone that was asked to participate return their evaluation by October 31 to allow for time to review and discuss prior to the November Board meeting.

CEO Report

Mark Kuhn shared that clinic volumes were down slightly during September in several areas. He also shared the Vantage Productivity Report with the Board. On average, departments in the hospital are at 75% percentile national productivity, from a peer group of over 400 hospitals, which is consistent with the goal set by Administration.

Community involvement efforts were discussed, including the recent IMPACT conference as well as involvement with the High School. Three students from the High School decorated the Long Term Care courtyard for a family event and Wyatt continues to work with the school to encourage students to explore careers available at Hammond-Henry.

Mark updated the Board on the two new ED physicians, Drs Mancha and McKay, starting in November as well as a status update on the new Orthopedic group hopes to begin their outreach in early 2023. Discussions have also begun with an ENT provider that is interested in providing outreach services in Geneseo.

The Lab remodel is still on track with only one smaller change order due to duct work so far. The Lab will be getting a new Medical Director and Lead Pathologist as Dr. DiMaggio is moving in early 2023 and will be replaced by Dr. Cunningham.

Human Resources Report

Hazel Butter provided the Board clarification on a work violence report presented last month.

Rehab and Long-Term Care Report

Julie Theill informed the Board that a recent annual IDPH survey was completed in Long Term Care and went well. She is also getting clarification on new masking guidelines for Long Term Care and hopes to have an update within 48 hours.

Patient Care and Nursing Services Report

Heather Charlet updated the Board on the new masking requirements and informed them that we are at 75% compliance for flu shots with one month left.

Outpatient/Ancillary Services Report

Wyatt Brieser gave 340B updates, stating that a new contract at Omnicell has greatly improved the service we are receiving.

Clinic Services Report

Colton Anderson provided clinic updates in the Board packet.

Hazel Butter announced that Nancy Swain, Plant Services, is the November Shining Star recipient.

Board Action

Tax Levy Ordinance No. 268

Chair DeSmith referred to Tax Levy Ordinance No. 268 in the board packet. Jodie stated that administration proposed an increase from the previous year for a projected amount of \$822,154. These funds are used to help offset the hospital portion of \$1,100,368 in IMRF budgeted expense for Fiscal Year 2023. The board agreed to a 4.99% increase. Chair DeSmith asked for a motion to approve the tax levy ordinance and proposed 4.99% tax levy increase. A **motion** was made and seconded: To approve Tax Levy Ordinance No. 268, and a 4.99% increase from the previous year for a projected tax levy of \$822,154. On a roll call vote the **motion passed.**

Approval of September Bills

Chair DeSmith referred to the bills. The total bills for the month of September are \$4,036,318.10. A **motion** was made and seconded: To approve payment of the bills for the month of September in the amount of \$4,036,318.10. On a roll call vote the **motion passed.**

Recess to Closed Session

A **motion** was made and seconded: To recess to closed session at 7:10 p.m. to discuss the
- Credentialing of Physicians and Other Healthcare Professionals
- Dismissal, suspension, or disciplining of, or to hear complaints or charges brought against an employee
- On a roll call vote the **motion passed.**

Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 8:23 p.m.
The **motion passed.**

A **motion** was made and seconded: To approve the medical staff appointments and reappointments that were discussed in closed session. All appointments/ reappointments will be effective October 31, 2022. **The motion passed.**

Adjournment

A motion was made and seconded: To adjourn the meeting at 8:24 p.m. The motion passed.

Respectfully submitted by,
Diane Biellier, Executive Assistant