



**Board of Directors' Meeting of
Tuesday, May 16, 2023**

Call to Order

Board Chair Ann DeSmith called the meeting to order at 6:12pm in the Hospital conference room. Board members present were Kim Gehling, Ann DeSmith, Duane Olson, Brett Decker, Julie Atwell, Mike Zerull, Dr. Don Ford, Doug Ford and Nancy Lang. Also in attendance were Dave Shannon, Interim CEO; Jodie Criswell, Vice President of Fiscal Services; Wyatt Brieser, Director of OP and Ancillary Services; Heather Charlet, CNO; Colton Anderson, Director of Clinics; Hazel Butter, VP of Human Resources; Julie Theill, VP of Rehab and LTC; and Diane Biellier, Manager, Executive Ops. Present at the meeting was Chip Holmes, Senior VP of Ovation Healthcare, Dr. Julie Brown representing Medical Staff and Dick Stone. Krista Nixon was present for part of closed session.

Public Comment

There was no public comment.

Consent Agenda

Chair DeSmith referred to the following consent agenda:

- Executive Committee – Physician - Management Meeting of April 20, 2023
- Board Meeting minutes of April 18, 2023
- Closed Session minutes of April 18, 2023
- Finance Committee meeting minutes of April 18, 2023
- IT Governance Committee meeting minutes of April 18, 2023
- Executive Committee Meeting minutes of April 14, 2023
- Closed session minutes of Executive Committee meeting of April 14, 2023
- Medical Staff Executive Meeting minutes of March 16, 2023
- Medical Staff Executive Meeting minutes of February 16, 2023
- Operations Review
- Draft FY23-24 Board Committee Assignments

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

Committee Business

Finance Committee

Kim Gehling provided the Board with a summary of the Finance Committee meeting, which included:

- Education provided by Nick Emmerson of Farmers National Bank
- A brief recap of the Draft FY24 Capital and Operating Budget
- April Financials
- A capital request for a video surveillance system
- A capital request for privacy auditing software

A **motion** was made and seconded to approve the FY23-24 Draft Operating and Capital Budget. On a roll call vote, the **motion passed**.

A **motion** was made and seconded to approve the capital request of \$92,331.13 for a new video surveillance system. On a roll call vote, the **motion passed**.

A **motion** was made and seconded to approve the capital request of \$32,330.00 for privacy auditing software. On a roll call vote, the **motion passed**.

Administrative Reports

Administration

The Board had an opportunity to ask the senior leadership team any questions resulting from a review of their Board packet submissions. There were two additional items discussed. Wyatt Brieser notified the Board that Pharmacy manager, Beth Peirce, is resigning. Colton Anderson answered some questions from Director Ford regarding the Chronic Care Management program. Colton will provide additional education to the Board next month. The Board was also notified that the new physician in the Specialty Clinic, Dr. Cory Straub, is an endocrinologist and well liked by the community and physicians.

The Board and Administration thanked Julie Theill for her years of service to Hammond-Henry. Julie is retiring June 2nd. and this is her last Board meeting.

Ovation Healthcare Report

Chip Holmes thanked the hospital for the opportunity to work with Hammond-Henry. There was a brief discussion of the expected timeframe for the Compliance Assessment results.

Hazel Butter announced that Brian McKeag, Information Technologies is the June Shining Star recipient.

Board Action

Approval of Appropriation Ordinance #271

Approval of the ordinance is needed for filing with the Henry County Clerk's office after approval of the FY2023-24 budget. A **motion** was made and seconded: To approve the ordinance #271 budget appropriation ordinance to file with the Henry County Clerk. On a roll call vote the **motion passed**.

Approval of April Bills

Vice Chair Ford referred to the bills. The total bills for the month of April are 3,937,641.85. A **motion** was made and seconded: To approve payment of the bills for the month of April in the amount of \$2,853,951.68. **On a roll call vote the motion passed**.

Medical Staff Report

As this was her last Board meeting as MEC President, Dr. Julie Brown thanked for the Board for their service to the hospital. She stated that she feels that Hammond-Henry is on a good path and feels the organization should be able to progress with strength.

Recess to Closed Session

A **motion** was made and seconded: To recess to closed session at 6:30 p.m. to discuss the credentialing of physicians and other healthcare professionals, CEO Evaluation and the compensation of an employee of the Hospital. On a roll call vote the **motion passed**.

Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 8:44 p.m.
The **motion passed.**

A **motion** was made and seconded: To approve the medical staff appointments and reappointments that were discussed in closed session. All appointments/ reappointments will be effective May 31, 2023. **The motion passed.**

Adjournment

A **motion** was made and seconded: To adjourn the meeting at 8:45 p.m. The **motion passed.**

Respectfully submitted by,
Diane Biellier, Manager, Administrative Operations



IT Governance Meeting
May 16, 2023
Hospital Conference Room

The IT Governance meeting began at 5:00 p.m. in the hospital conference room. Committee members present were Directors Kim Gehling, Duane Olson and Brett Decker. Director Doug Ford also attended. Also in attendance were Dave Shannon, Interim CEO; Jodie Criswell, Vice President of Fiscal Services; Heather Henry, IT Manager, Dr. Crystal Snider, Diane Biellier, Manager, Admin Ops, Diane Bogart and Joe Dungo of RSM attended via telephone and Chip Holmes, SVP of Ovation Healthcare, was also present.

Overview of progress to date

Diane Bogart presented two proposed timelines for continuation of the project. As conversations continue with potential Epic hosting partners, Director Olson asked the committee to consider if the focus of the EHR selection should be strategic, with software selection following. Discussion ensued and it was decided to approach the entire Board to obtain a consensus on the appropriate methodology.

Next Steps

Information gathering will continue with potential Epic hosting partners and RSM will be notified of the Board's decision regarding the project timeline the Board would prefer based on project precedence.

Adjournment

The meeting was closed at 5:30pm.

Respectfully Submitted by,

Diane Biellier
Manager of Administrative Operations



Finance Committee

May 16, 2023

Hospital Conference Room

Call to Order

The Finance Committee meeting was called to order by Kim Gehling at 5:35 p.m. in the hospital conference room. Committee members present were Kim Gehling, Ann DeSmith, Duane Olson, Brett Decker, Julie Atwell, and Mike Zerull. The following Board members were also present: Dr. Don Ford, Doug Ford and Nancy Lang. Also in attendance were Dave Shannon, Interim CEO; Jodie Criswell, Vice President of Fiscal Services; Wyatt Brieser, Director of OP and Ancillary Services; Heather Charlet, CNO; Colton Anderson, Director of Clinics; Hazel Butter, VP of Human Resources; Julie Theill, VP of Rehab and LTC; and Diane Biellier, Manager, Executive Ops. Present at the meeting was Chip Holmes, Senior VP of Ovation Healthcare. Presenting were Nick Emmerson, Farmer's National Bank Trust Officer, Dwayne Thurston, Plant Manager and Heather Henry, IT Manager.

Investment Review

Nick Emmerson of Farmer's National Bank Trust discussed Hammond-Henry's current investments and their performance over the last year. The average maturity of the hospital investments has increased as Farmers took advantage of the higher interest rates. Nick shared information regarding historical trends of inflation and the CPI. In summary, Nick feels that the measures the Federal government is taking to control inflation are working and that the recessional determinants are largely working in the right direction. Board Directors' questions were addressed.

Fiscal Year 2024 Draft Capital and Operating Budget

Jodie addressed any remaining questions regarding the FY 23-24 Draft Capital and Operating Budget. A motion was made to take the FY23-24 Draft Capital and Operating Budget to full Board for approval. With a second, the **motion passed**.

Capital Request – Video Surveillance System

Dwayne Thurston provided a capital request to the board for a new and updated security video surveillance system. The new system would consist of 80 cameras compared to the current 25 and would be cloud based. It would also be able to expand to include the clinics. While the bid came in the budgeted \$110,000, there would be a monthly all-inclusive service contract of \$890 per month. Dwayne addressed Board questions, clarifying the support included in the proposed system. Total amount requested: \$92,331.13.

Capital Request – Privacy Auditing Software

Heather Henry addressed the Board with a capital request to extend and automate the Compliance monitoring in relation to employee access of PHI. With the increase in employees cross training and requiring access to PHI, this new software, which utilizes AI, would be significantly more efficient than the current manual auditing process. Total amount requested: \$32,330.00

Fiscal Services

Fiscal Services Report and April Financials.

Out of respect for time, Jodie asked the Finance Committee if there were any questions regarding the Fiscal Services report and April Financials. The Board packet submission was considered comprehensive and there were no questions.

Adjournment

A motion was made: To close the finance committee meeting at 6:11 p.m. With a second, the **motion passed**.

Respectfully Submitted by,

Diane Biellier
Manager, Administrative Operations