



IT Governance Meeting
February 15, 2024
Hospital Conference Room

The IT Governance meeting began at 5:00 p.m. in the hospital conference room. Committee members present were Director Brett Decker, Heather Henry, IT Manager, Dr. Heberer, Duane Olson and Jodie Criswell, CFO. Also in attendance were Directors Doug Ford and Nancy Lang; Dave Smith, CEO and Diane Biellier, Director, Admin Ops. Diane Bogart, Joe Dungo and Arvine Rao of RSM attended remotely.

Overview of progress to date

Diane Bogart of RSM provided an update to the committee. A review of the software selection approach, process and a review of the progression from six possibilities of EMR/host options to the three under consideration at this time: UP Epic and Meditech Expanse and MaaS. There was a comparison summary of Meditech Maas, UP Epic and Meditech Ready with discussion regarding the total cost of ownership for each and the unknown contingencies, which RSM and IT will continue to address as they finalize the RFP numbers.

Additional discussion took place regarding the assignment of ransomware risk with one option over another as well as the non-tangible factors such as provider and employee satisfaction.

Next steps

Demonstrations will be scheduled for Meditech and Epic. The net financial impact of each option will be calculated and presented to the committee next month.

Adjournment

The meeting was closed at 5:40 pm.

Respectfully Submitted by,

Diane Biellier
Director of Administrative Operations



Finance Committee

February 15, 2024

Hospital Conference Room

Call to Order

The Finance Committee meeting was called to order by Doug Ford at 5:43 p.m. in the hospital conference room. Committee members present were Kathleen Repass, Julie Atwell, Doug Ford, Nancy Lang, Brett Decker, and Jeff Belvel. Director Kim Gehling had an excused absence. The following Board member was also present: Mike Zerull. Also in attendance were Dave Smith, CEO; Jodie Criswell, CFO; Heather Charlet, CNO; Hazel Butter, VP of Human Resources; Wyatt Brieser, VP of Operations; Krista Nixon, Quality Director; Colton Anderson, Director of Clinics and Diane Biellier, Director, Administrative Ops. Ryan Nestruck of Ovation Healthcare attended. Mark Grywacheski and Scott Stoltenberg of QC Investments presented.

QC Investments –

Mark Grywacheski presented a brief overview of investment performance to the Board. There was additional discussion on the US Fed's Fund Rate and inflation.

December Financials –

Hammond-Henry Hospital recorded a gain of \$655,149 for the month ended January 31, 2024. The budget was \$206,761 for a positive variance of \$448,388. The year-to-date gain was \$3,579,595. This was \$1,634,153 above budget thru the eight months of the fiscal year. Gross patient revenue totaled \$11,532,764 for the month. This was \$482,428 below budget. Inpatient, outpatient, and home health gross revenues were below budget due to price and volume variances. Total deductions for the month were 61.4% of gross charges consistent with budget projections. Other operating revenue was \$18,953 above budget as 340B revenues continue to exceed budgeted projections. January expenses were \$270,128 below budget. Investment income totaled \$375,562.

Jodie provided an update on the Salary and Wage Evaluation, which will be discussed in more detail in closed session. The EMR search is progressing as the total cost of each alternative is being reviewed. Both of the final candidates – Meditech and Unity Point Epic, will be asked to provide demonstrations on site.

Adjournment

A motion was made: To close the finance committee meeting at 5:88 p.m. With a second, the **motion passed.**

Respectfully Submitted by,

Diane Biellier
Manager, Administrative Operations



**Board of Directors' Meeting of
Thursday, February 15, 2024**

Call to Order

Board Chair Doug Ford called the meeting to order at 6:00 pm at the Hammond-Henry Hospital conference room. Board members present were Doug Ford, Brett Decker, Mike Zerull, Nancy Lang, Julie Atwell, Jeff Belvel, and Kathleen Repass. Directors Kim Gehling and Dr. Thomas Rizzo were not present. Also in attendance were Dave Smith, CEO; Jodie Criswell, CFO; Heather Charlet, CNO; Hazel Butter, VP of Human Resources; Colton Anderson, Clinics Director; Wyatt Brieser, VP of Operations, Krista Nixon, Quality Director and Diane Biellier, Director of Admin. Ops. Dr. Satkauskas was present remotely and represented the Medical Staff. Ryan Nestrack of Ovation was present and Chip Holmes attended remotely. Presenting was Tracy Johnson, Nurse Educator.

Public Comment:

None

Education

Tracy Johnson, RN presented a new initiative to "Grow our own Nurses". The proposal included short term and long-term options to address the growing concern of nurse staffing. Incentives include: student loan forgiveness, active recruitment with tuition assistance, and an opportunity to work at Hammond-Henry during their schooling to position them for success within the organization. There was discussion regarding implementation of the plan, the strategic benefits within the local market and how the program may be used in other high-need departments.

Consent Agenda

Chair Ford referred to the following consent agenda:

- Executive Committee Meeting minutes from January 31, 2024
- Governance/Nominating Committee meeting minutes from January 30, 2024
- Professional Advisory Committee meeting minutes from January 17, 2024
- Board Meeting minutes from January 16, 2024
- Closed Session minutes from January 16, 2024 Board Meeting
- Governance/Nomination Committee meeting minutes from January 16, 2024
- IT Governance Committee meeting minutes from January 16, 2024
- Finance Committee meeting minutes from January 16, 2024
- Operations Review

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

Medical Staff Update

Dr. Satkauskas addressed the Board, updating them on the February MEC meeting. Items covered included current Med Staff Rules and Regulations, the impact of the new Hospitalist program on provider privileges and the definition of Active Staff in the bylaws.

Committee Business

Finance Committee

Doug Ford provided the Board with an overview of the Finance Committee which included the January financial reports and a presentation by Mark Grywacheski from Quad Cities Investments.

Governance and Nominating Committee

Nancy Lang shared that two Board member candidates have accepted the nominations. They will be approved by full Board and go to Henry County Board for approval. Their first term will start June 2024. Further details will be forthcoming.

Administrative Reports

Administration

The Board had an opportunity to ask the senior leadership team any questions resulting from a review of their Board packet submissions. There were a few additional items discussed:

- Hazel Butter confirmed that there were no days lost to works comp injuries in 2023.
- The Shining Star winner is April Switzer, Pharmacy Tech.
- Heather Charlet provided an update on the Western Hospitalist coverage upon Board request. There are currently three providers covering the schedule and all are working out well.
- Jodie Criswell provided a requested update on the Orion clinic building. The hospital is in the process of listing the building with an agent.
- Colton Anderson informed the Board that Drs. Kresowick and Bream are ceasing their hours at the Northwest clinic due to being needed back at Urology Associates. There will be a APRN seeing patients 1-2 Fridays a month.
- Ovation Healthcare thanked those that are attending the Ovation conference next week. Directors Repass, Ford and Lang are all attending along with new CEO Dave Smith. Chip thanked those that completed the Voice of the Customer survey from Ovation last fall – the results will be discussed at the conference.

Board Action

Approval of January Bills

Chair Ford referred to the bills. The total bills for the month of January are \$4,538,965.73. A **motion** was made and seconded: To approve payment of the bills for the month of January in the amount of \$4,538,965.73. On a roll call vote the **motion passed**.

Recess to Closed Session

A **motion** was made and seconded to recess to closed session at 6:51 p.m. to 1) discuss the recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body. And 2) appointment, employment, compensation, discipline, performance or dismissal of an employee or legal counsel of the Hospital, including hearing testimony on a complaint lodged against an employee of the Hospital or against legal counsel for the Hospital to determine its validity. On a roll call vote the **motion passed**.

Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 9:04 p.m. The **motion passed**.

A **motion** was made and seconded: To approve the medical staff appointments and reappointment that was discussed in closed session. All appointments/ reappointments will be effective February 29, 2024. **The motion passed.**

A **motion** was made and seconded: To approve the compensation analysis as presented and discussed. On a roll call vote the **motion passed.**

A **motion** was made and seconded: To approve the new provider compensation model recommendation as presented and discussed. On a roll call vote the **motion passed.**

A **motion** was made and seconded: To approve to the termination of a Physician's Assistant as presented. On a roll call vote the **motion passed unanimously.**

A **motion** was made and seconded: To approve to the termination of a Physician as presented. On a roll call vote the **motion passed unanimously.**

A **motion** was made and seconded: To approve to the termination of a Surgeon as presented. On a roll call vote the **motion passed unanimously.**

Adjournment

A **motion** was made and seconded: To adjourn the meeting at 9:06 p.m. The **motion passed.**

Respectfully submitted by,
Diane Biellier, Director, Administrative Operations