



**Board of Directors' Meeting of
Tuesday, July 18, 2023**

Call to Order

Board Chair Doug Ford called the meeting to order at 6:00pm in the Hospital conference room. Board members present were Doug Ford, Kim Gehling (remote), Julie Atwell (remote), Brett Decker, Mike Zerull, Nancy Lang, Jeff Belvel, Kathleen Repass and Dr. Thomas Rizzo. Also in attendance were Dave Shannon, Interim CEO; Jodie Criswell, Vice President of Fiscal Services; Heather Charlet, CNO; Hazel Butter, VP of Human Resources; and Diane Biellier, Manager, Administrative Ops. Chip Holmes, Executive VP of Ovation Healthcare and Ryan Nestrick, Group Vice Present attended. Presenters for part of the meeting include Krista Nixon and Jill Larking and Kris Wolff of Ovation Healthcare.

Education

Jill Larkin and Kristine Wolff of Cadence Clinical Services presented to the Board. They discussed the upcoming Leadership Training to take place July 19. While the emphasis on the initial training session will be People Management, the goal is for Cadence to design an ongoing training program customized the Hammond-Henry Hospital's needs.

Consent Agenda

Chair Ford referred to the following consent agenda:

- CEO Steering Committee minutes of June 28, 2023
- Board meeting minutes of June 20, 2023
- Closed Session minutes of June 20, 2023
- Finance Committee minutes of June 20, 2023
- IT Governance Committee minutes of June 20, 2023
- CEO Steering Committee minutes of June 15, 2023
- Medical Executive Committee minutes of June 8, 2023
- Operations Review
- Community Support Quarterly Report
- Conflict of Interest Disclosures
- 2023 MAP with Qtr 1&2 updates
- 2023-2024 Medical Staff Officers

Questions by the Board were addressed regarding LTC daily census.

A **motion** was made and seconded: To approve the consent agenda. The **motion passed.**

Committee Business

Finance Committee

Doug Ford provided the Board with an overview of the Finance Committee which included a capital request for the new telemetry system and June financial reports.

A **motion** was made and seconded to approve the capital request of \$63,465.00, \$38,102.00 of which will be offset by Foundation funds, for the LSI Patient monitoring system. On a roll call vote, the **motion passed.**

Quality Council

Krista Nixon, Quality Manager, updated the Board with the 2nd quarter Quality scorecard and addressed questions from the Board.

Administrative Reports

Administration

The Board had an opportunity to ask the senior leadership team any questions resulting from a review of their Board packet submissions. There were a few additional items discussed:

- Dave Shannon shared with the Board that Hammond-Henry Hospital Physicians and Nurses were recognized as excelling at communication based on HCAHPS data from CMS. The nurse communication was recognized as being in the top 364 hospitals and the Physicians in the top 347 in the US.
- Dave will be working with Drs. Vankerrbroeck and Jeffries on the Medical Staff bylaws.
- Heather Charlet continues to work on finalizing anesthesia services for the hospital.
- Hazel Butter announced that Marcia Boyer of Environmental Services is the August Shining Star recipient.

Ovation Healthcare Report

Chip thanked the Board for investing in their Leaders with the upcoming Management Retreat. He informed the Board that Dwayne Gunter, CEO of Ovation Healthcare will be on site August 15 for the Board meeting. Dwayne and a colleague will meet with the IT Governance Committee, the Board and the providers to share their views on the EMR selection process and Hammond-Henry Hospital's options.

Phillip and Lisa, Ovation Healthcare's Compliance team, has provided the final Compliance Assessment reports to Mike Byrne. As soon as Mike is done with the information, he will share the findings with Dave and, per Doug, they will be distributed to the Board via the secure portal. The findings will come with a Management Action Plan for implementation of Ovation's findings. Rebecca Hutchinson, Compliance Officer, will meet with the Board to discuss a summary of the findings.

Ryan Nestrick provided the Board an update on the CEO search. WittKieffer was on site last week and conducted interview with key stakeholders. They are finishing up calls this week and will provide Ovation Healthcare with a CEO profile that will allow the posting to officially be opened. In the interim, if resumes are received, they are to be forwarded to Chip, Ryan or WittKieffer. A rough timeline was discussed and is as follows: position posted by end of July, first round interviews in October, second round interviews in November/December and a possible placement of the new CEO 1st quarter 2024.

Board Action

Approval for additional expense related to the MedSurg flooring. A **motion** was made and seconded: To approve the additional expense for the MedSurg flooring in the amount of \$22,500.00. **On a roll call vote the motion passed.**

Approval of June Bills

Chair Ford referred to the bills. The total bills for the month of June are \$4,295,687.84. A **motion** was made and seconded: To approve payment of the bills for the month of June in the amount of \$4,295,687.84. **On a roll call vote the motion passed.**

Recess to Closed Session

A **motion** was made and seconded: To recess to closed session at 7:16 p.m. to the recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body. And appointment, employment, compensation, discipline, performance or dismissal of an employee or legal counsel of the Hospital, including hearing testimony on a complaint lodged against an employee of the Hospital or against legal counsel for the Hospital to determine its validity.

On a roll call vote, **the motion passed.**

Reconvene into Regular Session

A **motion** was made and seconded: To reconvene the regular meeting of the Board at 8:04 p.m. The **motion passed.**

A **motion** was made and seconded: To approve the medical staff appointments and reappointments that were discussed in closed session. All appointments/ reappointments will be effective July 31, 2023. **The motion passed.**

Adjournment

A **motion** was made and seconded: To adjourn the meeting at 8:04:p.m. The **motion passed.**

Respectfully submitted by,
Diane Biellier, Manager, Administrative Operations



Finance Committee

July 18, 2023

Hospital Conference Room

Call to Order

The Finance Committee meeting was called to order by Doug Ford at 5:30 p.m. in the hospital conference room. Committee members present were Kim Gehling (remote), Brett Decker, Nancy Lang and Jeff Belvel. The following Board members were also present: Doug Ford, Mike Zerull and Dr. Thomas Rizzo. Also in attendance were Dave Shannon, Interim CEO; Jodie Criswell, Vice President of Fiscal Services; Heather Charlet, CNO; Hazel Butter, VP of Human Resources; and Diane Biellier, Manager, Executive Ops. Chip Holmes, Executive VP of Hospital Operations and Ryan Netstrick, Group Vice President attended. Presenting was Brandi Catton, CRT, RCP.

Capital Request – Telemetry Monitoring Equipment and Software

Brandi Catton presented to the Board for a LSI Patient Monitoring and Clinical Documentation System. This would be used for Cardiac and Pulmonary Rehab patients and is replacing an older system. A motion was made to present the capital request to full Board for approval. With a second, the **motion passed**.

Fiscal Services

Fiscal Services Report and June Financials.

For the month ended June 30, 2023, the first month of the fiscal year, Hammond-Henry Hospital recorded a gain of \$225,426. Total gross revenues were below budget. Total deductions were 59.6% of gross charges versus a budget of 61.4%. Total operating revenue was \$138,224 below budget at \$4,477,947. Total expenses were \$257,660 below budget at \$4,249,693. Gross patient revenue totaled \$10,519,163 for the month of June. The budget was \$11,627,597 for a 9.53% negative variance. Inpatient revenue totaled \$851,631, \$59,806 above budget. Acute patient days totaled 161. The budget was 144.

The FY23 audit has begun and WipFli is finishing their information gathering. Jodie advised the Board that the final audit will likely be completed in September and the cost report in October.

Jodie also informed the Board that Charlene Massarolo, our HIM Manager will be retiring soon. They are currently interviewing for her replacement and hope to have that person in place by late July.

Adjournment

A motion was made: To close the finance committee meeting at 5:49p.m. With a second, the **motion passed**.

Respectfully Submitted by,

Diane Biellier
Manager, Administrative Operations